



**KILGORE MAIN STREET OKTOBERFEST
VENDOR & CONCESSION APPLICATION
Saturday, October 10, 2026
11:00 a.m. – 7:00 p.m.**

Company Name: _____

Description of Product: _____

Contact Name: _____

Contact Number: _____ **Contact Email:** _____

I have read and understand all the guidelines presented in this packet and certify that I will comply with all regulations and liability issues as stated in the packet

Signature _____

Registration Deadline – September 18, 2026. Booth rental is non-refundable after the deadline date. There will be no charge for businesses in the Kilgore Main Street District

Booth Space – 10x10 _____ @ \$40 each space= \$ _____

Total \$ _____

For trailers, please specify which side your trailer hitch is on when you are serving food/drinks

Left of the serving window _____ Right of the serving window _____

What is the length of your trailer/truck including the hitch? _____

If you need electrical hookup, please advise how many AMPs you require and if your plug is non-standard. **Power is limited and may not be guaranteed.**

Electric Hookup: ___Y/___N AMPs: _____ Comments: _____

Payment may be made by check, cash, money order or credit card. Payment must accompany registration form unless arrangements are made with Kilgore Main Street in advance.

Credit Card Information: Type ___MC ___Visa

Card # _____ Exp.Date: _____ CSV _____

Cardholder Name _____ Zip Code on Acct. _____

Application may be delivered or mailed to:
Kilgore Administrative Office, Attn: Main Street
815 N. Kilgore, Kilgore, TX 75662
Or scan application and email to secure space: megan.payne@cityofkilgore.com

OKTOBERFEST EVENT GUIDELINES

OKTOBERFEST EVENT DATES & TIMES

Saturday, October 10, 2026 from 11 a.m.-7 p.m.

EXHIBITOR MOVE IN/OUT DATES AND TIMES

- Move in of Exhibits: Saturday, October 10, 2025 from **8:00 a.m. to 10:00 a.m.**
All vehicles must be removed from festival area by 9:30 a.m.
- Move out of Exhibits: Saturday, October 10, 2025, from **7 p.m. to 8 p.m.**
Vehicles are not authorized in the event area until event attendees leave.

All exhibitors will receive an email with the site layout, including their labeled booth number. On the day of the event, your booth number will be marked on the pavement.

LIABILITY

- The City of Kilgore disclaims liability for damages or losses due to fire, theft, accident, vandalism or other causes. The City of Kilgore will not be responsible for electrical or other related failures. Exhibitors wishing to insure their goods must do so at their own expense. The exhibitor shall at all times protect, indemnify, save and hold harmless the City of Kilgore against any and all loss, damage, liability or expense occurring out of any incidence which arises out of exhibitor's occupancy and use of the festival premises during or subsequent to the period of the exhibition.

CONTRACT

- The contract for exhibit space, the assignment of space and full payment of rental charges constitutes the entire contract for the right to use exhibit space. **Payment for space and a signed application is required before booth assignments are confirmed.** Choice of location will be given when possible, but the right is reserved to adjust the exhibit layout for the good of all exhibitors.
- No vendor will be allowed to give away free food or drink. Concession vendors have purchased booth space and sell food/beverage. Any vendor wishing to sell food or beverages must be approved as a concession vendor by the City of Kilgore Main Street.
- Vendors will occupy the booth space for the duration of the event and only begin to move out at 9p.m.

ACCEPTANCE

- An authorized signature on the official contract indicates the exhibitor has read, understands and agrees to abide by the rules, regulations and restrictions outlined in the contract.

SOLICITATION

- No person or persons, other than exhibitors, will be permitted to conduct business at the festival without the expressed permission the City of Kilgore Main Street.

SALES TAX

- Vendors are responsible for the remittance of Sales tax to the State of Texas.